



## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)  
"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI - 110 301

REGD./SPEED POST

Dated: 17.03.2016

No. CBSE/Aff./2730248/(EX-01799-1516)/2016/1048776

The Manager  
Kamal Model Sr. Sec. School,  
Mohan Garden,  
New Delhi- 110059.

**Sub: Extension of Provisional Affiliation to the above said school beyond 31.03.2015 - reg.**

Sir/Madam,

This is with reference to your online application dated 14.06.2014 and subsequent inspection on the subject cited above.

In this connection, I am directed to convey sanction of extension of provisional affiliation of the school with the Board for its Secondary School Examination and Senior Secondary School Examination for a further period of Five years w.e.f. 01.04.2015 to 31.03.2020 subject to the fulfillment of the following conditions in addition to the general conditions intimated at the time of grant of provisional affiliation for secondary classes and senior secondary classes:-

1. The School is required to follow syllabi and course as per scheme of studies prescribed by the Board for the respective Examination.
2. The School is required to abide itself by the Examination/Affiliation-Bye-Laws of the Board.
3. The School is required to apply on online for further extension of affiliation alongwith the requisite fee and other documents by 30th June of the preceding year in which the Provisional Affiliation expires. Applications will be accepted after the last date along with the prescribed fee and late fee Rs. 10,000/- per month subject to maximum of Rs. 50,000/-.
4. Provisional Affiliation granted to a school will remain valid on receipt of online application of a school for further extension of provisional affiliation subject to the final decision of the Board.(Amended Rule 15.11).
5. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.
6. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class XII :-

	Campus area	Enrolment	No. of Sections (pre-primary to X)	No. of Sections at Sr. Secondary (XI & XII)
(a)	1.0 acre	1250	02 in each class	04 in class XI and XII
(b)	1.5 acre	1875	03 in each class	04 in class XI and XII
(c)	2.0 acre	2500	04 in each class	04 in class XI and XII
(d)	School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.			
(e)	Schools running on less than 01 acre campus shall restrict number of students as follow:-			
	Category		Area of land	No. of students
(i)	Secondary School		2000 sq. mtrs	600 upto Class X
(ii)	Sr. Secondary School with two streams		3000 sq. mtrs	900 upto Class XII

Contd....2/

- The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.
8. Income & Expenditure and audited annual accounts statement duly certified by the Chartered Accountant for the current year is required to be sent and the same be submitted every year.
  9. Other conditions are enclosed as per Annexure 'A'.
  10. Special conditions to be complied within three months:-
    - a. Renewed Certificate from the concerned Govt. Authorities of the area relating to sanitary conditions of the school, availability of safe drinking water and fire safety arrangements of the school may be obtained and submitted at the earliest.
    - b. The school is required to maintain the reserve fund as per norms of the Board under clause xxiii of Affiliation Bye-laws of the Board.
    - c. The School should have trained and qualified teachers as per norms of the Board. Besides the teachers should be given prescribed pay scales alongwith DA and other admissible allowances at least at par with the corresponding category of teachers in the Govt. of NCT of Delhi or as per provisions of 6<sup>th</sup> Pay Commission through ECS. The same can be checked and verified by the Board at any time.
    - d. The Salary should be paid through Electronic Clearing Service (ECS) from the date of First appointment of the teachers on probation. Salary should be transferred in the individual accounts of the staff through ECS. A Certificate from the Banker to the effect that the salaries are credited in the personal accounts of the staff members through ECS with documentary proofs be submitted at the earliest.
    - e. The school is required to appoint more trained & qualified teachers i.e. 04 NTTs, 04-ATs, 03-TGTs and 01-PGT to maintain section/teacher ratio 1:1.5 as per norms of the Board and furnish a copy of fresh staff statement after doing needful.
- The school should have adequate infrastructure including building playground etc as per Affiliation Bye-Laws of the Board.

Yours faithfully,

  
ASSISTANT SECRETARY (AFF)

Encl: As above.

Copy to:

1. The Principal, Kamal Model Sr. Sec. School, Mohan Garden, New Delhi- 110059.
2. The Regional Officer, CBSE Regional Office, PS-1-2, Institutional Area, I.P. Extn. Patparganj, Delhi-110 092.
3. The Assistant Secretary (IT), AMC Unit, CBSE, Preet Vihar, Delhi for directory updation.

  
ASSISTANT SECRETARY (AFF)